

Quarterly Joint Leadership Report - First Quarter, 2009

Pastor's Update: The last half of the year was economically tough for the Parish, but we are encouraged by an increase in offertory at year end. The Pastoral message has remained consistent and firm on the truth of Pro-Life during this election year with good parish-wide participation. Christmas Ministry donations exceeded expectations. The Stewardship Fair was a great success with more than 230 ministry sign-ups and 270 treasure commitment cards returned. This year's Lenten Mission will be from March 28 through April 1. In January, Father Joseph received the *Pro Vitae* Award at the Cathedral and attended the 2009 March for Life in Washington D.C.

Chair's Update: There have been several resignations from leadership positions, and volunteers will be sought to replace them.

Freedom of Choice Act: The FOCA Postcard Campaign was held the weekend of January 24th. FOCA is the most liberal pro-abortion legislation ever proposed by the U.S. Congress. Volunteers manned the tables, and more than 750 postcard sets were completed. Donations from parishioners, the Men's Club and the Knights of Columbus defrayed postage costs. Postcards are still available for signature at church entrances and in the Parish Office. Parishioners are urged to continue contact with their representatives and senators voicing their opinions on this matter.

Worship and Liturgy Team: The original goals for this team were to ensure that by 2012, Saint Joan of Arc would offer vibrant liturgies that feature inspirational music, outstanding homilies and beautiful facilities and grounds. The Liturgy Committee meets monthly to plan and coordinate the liturgies. Inspirational music is an important component of the plan and recruitment for the various Masses has been good. The committee intends to provide groups for all Masses and to avoid having only cantors at any of the Masses. There will be a new congregational Mass (*Mass of the Joyful Heart*) used beginning after Easter. The committee is satisfied with the effort made by the Clergy in applying the Word to daily life. The development of the Ministry Protocol Manual is ongoing and should be completed in the near future. Future Action Plans include the continuation of the monthly meetings and to work on getting a new sound system for the church.

Leadership Team: The Team has asked for reports from the ministries outlining completed and future projects. This ensures the vision of the 5-year plan concerning accountability and responsibility to the Parish and its needs. The website newsletter is growing and is thorough and noteworthy. Quarterly hard copy distribution of the newsletter is planned. Future Action Plans include a new Leadership Link to be distributed to the Leadership Teams.

Community Team: Community Ministries continue to thrive, with Familia now having 3 groups. Forty people attended the Christmas day luncheon. Bowling for Turkeys provided 60 turkeys at Thanksgiving; a total of 85 turkeys provided meals for 250 people. Don Lutz is to be thanked for his amazing contribution and dedication to this ministry. The Welcoming Committee is struggling with only 2 consistent attendees to their meetings. Greeters are needed for all of the Masses except the 7:30 a.m. Mass. There will be a quarterly Meet and Greet for new parishioners and the committee will need help in sponsoring this celebration.

Evangelization Team: Members are reviewing Care Notes and the Center for Contemplative Outreach Material. Dave and Jo Johnson are planning a pilgrimage to Fatima and are looking for interested pilgrims. Three new parishioners have joined Perpetual Adoration. Don Slavin is looking over the Catholic Returning Home Program for inactive Catholics. Once this program has been thoroughly reviewed, findings will be presented to the Pastoral Council.

Social Outreach Team: The People Helping People Ministry helps take parishioners to the doctor, to church and to the grocery store. More drivers are needed for the soup kitchen. The FOCA campaign was coordinated with the Spiritual Adoption Campaign the weekend of January 24 and 25. Holy Ghost Sandwiches makes and delivers 1,000 sandwiches, but is in need of more supplies. Volunteers to this ministry are contributing to make

up the shortfall. The Grief Support/Loss of Child group has 12 participants, both Catholic and non-Catholic and they gone to other churches to learn from others and share their own experiences. St. Joseph Food Drive is in need of contributions. The Knights of Columbus will bring canned goods to their meetings to help curtail this shortfall. Carolyn Fricke will provide a new program for the Loss of a Family Member Grief Group.

Stewardship: Sign-ups from the Stewardship Fair and commitment cards are being tallied. The appropriate ministries will be asked to follow up. More than 270 treasure cards were returned. Based on these commitments, there should be, and is, an upturn in the offertory. Father Joseph has begun offering the offertory at each Mass with a special prayer, and in the future all the cards and sign ups will be on display in a prominent place in the church to remind the parishioners of their commitment. There will be a mailing to those who have not responded to the Stewardship effort.

Pastoral Council: The next Council Meeting will be in February.

Finance Council: The Finance Council Meeting was held on January 28, 2009. The second half of 2008 saw a downturn in the economy of the Parish, just as the economy of the nation declined. Fortunately, to date, we have been able to reduce expenses more than the revenue has declined by a concerted effort to limit budgets and expenditures. The PMAT Team has projected a need for a Sinking Fund that is to be funded directly by the parish for future use on facility maintenance and improvements. A portion of that amount is already being contributed to with "Parish Development" second collections. Full funding of the recommended amount is currently deferred - though among our highest priorities. A sound system bid for the church came in at \$50,000. Because of the high cost, installation of the sound system will be deferred until the parish economy strengthens. Charitable contributions will continue to be allocated at the 10% level; however, 5% of that will be deferred, tracked and retained in the accounts, to be distributed in full at a later date. The deferred 5% will accrue until cash flow allows us to make up the difference. Although the December offertory was very good, we are erring on the side of caution to make sure that all of our fiduciary needs are met. We need to continue to endorse our Stewardship commitment to keep the Parishioners involved and active.

PMAT Team: PMAT is working quite well. There have been new roofs installed and a lot of plumbing repairs done. The committee is very serious about how and when to do repairs and installations, keeping in mind the revenue flow.

YAC (Youth Advisory Committee): The Stewardship Fair brought 2 new youth and 1 new adult to the YAC, which meets the 1st Wednesday of each month. The Sunday night Youth Mass will begin in the fall, and the YAC is currently discussing the possibility of adding youth programs after this Mass. Faith in Action is now open to youth other than the confirmation groups and has experienced some real success and is well supported by Dan Murphy. There is an active core group of youth who regularly attend. There are 46 young people in the confirmation programs, and an event is planned for the confirmandi and prayer guardians to meet. The Youth Christmas party this year was a great success, with 70 attending when 30 to 40 were expected. Deacon Joe relayed that the new "buzz" words will be "intergenerational catechesis." This is a bringing of all generations together in ministries, cooperation and spirit. Deacon Buddy will be instrumental in working and bringing together all of these groups. It will be an ongoing effort to try to get the parents involved in the events after the Sunday Youth Mass. There will be more programs this spring, facilitated by both Deacon Joe and Deacon Buddy. Parents have been asking for such programs to help them teach and develop their children in their spiritual and Catholic development. The Sunday Youth Mass will begin in September at 5 or 5:30 PM. The YAC is addressing music for the Youth Mass. World Youth Day efforts are showing real successes. All are encouraged to take advantage of the Grocery Certificates and other fundraisers to support the WYD efforts.

Meeting Adjourned at 8:30 p.m. with a closing prayer by Father Joseph; Minutes submitted by Debra Yarbrough

St. Joan of Arc Parish July – December, 2008 Financials

Revenues	Actual	Budget	Difference	Fav/Unfav*	Explanation
Offertory	\$ 580,161	\$ 544,896	\$ 35,265	Fav	Offertory
Parish Development	45,396	54,000	- 8,604	Unfav	Fund restricted to improve building/facility
Tuition–ELC	291,270	320,467	- 29,197	Unfav	Tuition from ELC Students
Registration/Book Fees	24,529	26,825	- 2,296	Unfav	RE, ELC and Youth Classes
Interest	3,933	5,840	- 1,907	Unfav	Interest earned on bank accounts
Other Income/ELC Auc.	147,898	103,686	44,212	Fav	Various, incl. ELC Auction/Fundraising
Total Revenues	\$ 1,093,187	\$1,055,714	\$ 37,473	Fav	Midyear Revenues vs. Budget
Expenses					
Salaries	\$ 424,921	\$ 451,482	\$ 26,561	Fav	Parish and ELC Staff salaries
Health insurance	75,722	85,065	9,343	Fav	Parish and ELC Staff health insurance
Payroll Taxes	28,866	32,767	3,901	Fav	Parish and ELC Staff payroll taxes
Retirement–Lay	20,263	20,492	229	Fav	Lay personnel retirement program
Archdiocese Assessmts.	73,581	63,356	- 10,225	Unfav	Cathedraticum, CSAF, Seeds of Hope
Charitable Contributions	49,196	41,250	- 7,946	Unfav	Parish Tithe
Interest	5,396	6,000	604	Fav	Interest Paid on East Property Loan
Contract Services	10,481	10,702	221	Fav	Contract svcs., e.g., snow removal, elevator
Insurance- Prop./Vehicle	25,120	23,991	- 1,129	Unfav	Property and vehicle insurance
Utilities	37,337	34,945	- 2,392	Unfav	Includes gas, water and electric
Debt Reduction-LT	30,847	35,400	4,553	Fav	Principal reduction on East Property Loan
Ground Improvements	52,983	21,850	- 31,133	Unfav	Includes ELC prayer garden/parking lot
Other Exp./Auction	250,745	237,667	- 13,058	Unfav	All other operating exp. for church/ELC
Total Expenses	\$ 1,085,458	\$ 1,064,987	- \$ 20,471	Unfav	Midyear Expenses vs. Budget
Net Surplus/Deficit	\$ 7,729	(\$ 9,273)	\$ 17,002	Fav	At Midyear, we are +\$17,002 vs. Budget

*Fav = Favorable Difference

*Unfav = Unfavorable Difference